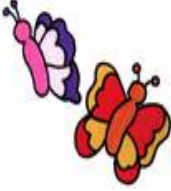





# NEWSLETTER

	<p><u><b>Hello:</b></u></p> <p>Welcome to all our parents and children and we hope that we will continue our collaboration for the benefit of your children. The term dates are:</p> <p>Monday 4<sup>th</sup> September to Friday 22<sup>nd</sup> December 2017          Half term – 23<sup>rd</sup> – 27<sup>th</sup> October 2017          Christmas holiday: 23<sup>rd</sup> December – 2<sup>nd</sup> January 2018          Children doing 30 hours – last day of term is 8<sup>th</sup> December 2017</p> <p>Yours sincerely,</p> <p>Laura Sava          Nursery Manager</p>
	<p><u><b>Themes For The Following Months Are:</b></u></p>
	<p><u><b>Toddler / Preschool room:</b></u></p> <p>September : My family and friends/ London fashion week</p> <p>October: Seasons/ Halloween</p> <p>November : Colours/Diwali/Bonfire/Remembrance Day</p> <p>December : Winter/ Christmas/ Hanukkah</p>
	<p><u><b>LITTLE BUTTERFLIES TRIPS</b></u></p>
	<p>Little Butterflies nursery had its annual trip In July and children/parents and staff had a wonderful time together therefore we are organizing 2 more trips this term</p> <p>- <b>20<sup>th</sup> October to Childhood museum (half day visit)</b> and</p> <p>- <b>1<sup>st</sup> December to Natural History Museum( full day visit)</b></p> <p>Please sign consent book to book your place, (first come, first served) as we can only have 30 places available due to lunch space reserved by museum. For all those attending the trips, parents will have to provide pack lunch. Parents are invited to join both trips</p>
	<p><u><b>STUDENTS:</b></u></p> <p>Once again, this term the nursery is carry on to help colleges and school students to complete their work experience. Therefore you'll notice that there are new faces in the nursery every so often.</p>



### Training Days

This term staff will have a training day on 8<sup>th</sup> December and the nursery will be closed for all children from 1.00pm.

### Nursery Closure Dates:

20<sup>th</sup> October 2017 – nursery closed until 1.00pm – Childhood museum trip

1<sup>st</sup> December 2017 – nursery trip to Natural history museum – nursery closed all day

8<sup>th</sup> December 2017 – nursery closed from 1.00pm due to staff training

Unfortunately due to reduce number of payable children the nursery will be closed for Christmas holiday from 21<sup>st</sup> December to 3<sup>rd</sup> January 2018.

### Spaces available and flexible spaces:

For 3-4 years old children the nursery can accommodate 25 children at any one time. At the moment we have 40 NEG spaces available, for 3-4 years old in different sessions.

This term the nursery is offering 10 flexible spaces for 3-4 years old children which means children can also do the 15 hours in 5 hours a day in 3 days a week, or 7.5 hours a day in 2 days a week.

At the moment we have 4 flexible spaces available. Please be aware that is a first come, first served offer.

During the term the nursery doesn't allow parents to change the session or the timing your child is doing.

In special circumstances the nursery may allow it if there are spaces available and with a 2 weeks notice period.

### Reminders:

#### ***Have you changed your contact details?***

Your contact address and telephone numbers are essential information that needs to be held by our nursery. Any changes **MUST** be notified immediately especially if you changed the phone number.

#### ***Nappies & Wipes;***

Can we please remind parents to leave enough nappies/ baby wipes for 2-3 years old? Please provide spare clothes for your child especially if they are on potty trained and make sure that you leave their bag on the peg with their name on.

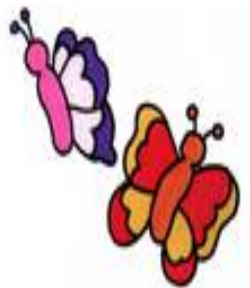
As the weather started to get warmer, please make sure you provide your child caps, hats, sun cream and appropriate shoes.

Also for all 3 years old that are still on nappies, please start the potty training, as the nursery staff does not change nappies for preschool children.

#### ***Parents Consultation Day***

Our consultation day has now been scheduled for **23<sup>rd</sup> – 24<sup>th</sup> November 2017**, a letter will be sent out to parents informing them of their time close the date.

Please note that parents are most welcome to discuss their child's progress any time they want by booking an appointment with their child's key worker.



There will also be a parent's workshop on the 19<sup>th</sup> May 2017. This will be a chance for parents to discuss the progress of their children and how the new starters have settled in.

We encourage parents to participate with ideas and suggestions to our activities every time they want and to support this happening we provide space on parent's board outside in the hall where all parents are invited to join.

### Breakfast and Lunch

Breakfast is served for full time children only between 8.00 – 8.15am

Lunch is served at 12.00 and will not be served after this unless the nursery is notified in advance that your child will be late.

NEG children who are attending nursery for 30 hours or for 15 hours in 3 or 2 days can have lunch, but parents will have to pay for it, as this is not included in the Free education scheme.

The price for lunch is £3.50/per day and it has to be paid weekly, at the beginning of the week.

All children are having snacks at 9.30am, 1.00pm and tea in the afternoon.

### A.O.B

Can you please ensure that your child is collected on time as this can disturb the daily routine and will create over ration for the next session.

IF IT HAPPENS MORE THEN ONCE FOR A PARENT TO BE LATE IN COLECTING YOUR CHILD, THE NURSERY WILL INVOICE THE PARENT WITH A PAYMENT OF £10.00 FOR LATE FEE COLLECTION.

**CHILDREN ARE NOT ALLOWED TO BRING JUICE, TOYS, SWEETS, FRUITS AND YOGHURTS TO THE NURSERY.**

For those of you that bring children to nursery in buggies, please be aware that is your responsibility if you leave them unsupervised. The nursery cannot be hold responsible. The church will also move them away from the door as the main entrance ie exit for the church and cannot be obstructed.

To avoid any inconvenience it would be great to encourage children for a short walk to and from nursery.

All parents are asked to sign the children coats/jackets/cardigans/jumpers, which are left on the pegs to avoid confusions with other children who have similar coats.

All children will have a communication book and parents must use it to communicate on a daily basis, as this can also be an opportunity for parents to express their opinion with regards to our routine and activities.

Staff will briefly provide you with feedback and for any more information about your child, you can arrange a meeting with the key person to discuss it.

Also note that for any changes in your child's timing you have to give us at least 2 weeks' notice and this will be possible if there are spaces available.

All parents are invited to provide us with an email address as we intend to go paperless, plus it will be a faster way to communicate to you all the news that are taking place in the nursery.

### **Dates to remember this term:**

20<sup>th</sup> October – Childhood museum trip

23<sup>rd</sup> – 24<sup>th</sup> November– parents evening

1<sup>st</sup> December – Natural History museum

8<sup>th</sup> December – last day of term for 30 hours children and 15 hours children

20<sup>th</sup> December last day of term for stretch scheme children

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